

Job Description



Job Title:	Discovery Gardener
Department/Section:	Rare Breeds Centre
Reports to:	Farm & Attraction Manager
Principal Contacts:	Service users Volunteers Seasonal workers across all RBC departments Project Manager Plants & Produce , Ass. Manager & staff School children, college students & members of the public Marketing and Events Manager Marketing and Reception Assistant Shop Manager and Assistants Home Managers and Support staff – day service issues Suppliers – Pupae and Horticultural sundries
Job Purpose:	To develop and maintain the Discovery Garden and Butterfly Tunnel working alongside service users and providing advice and information to the Centres visitors and particularly to school children. To plan and implement a structured working day for service users and liaise with the Farm Life Skills Co-ordinator to support people with learning disabilities, including both formally accredited courses (City/Guilds) and a therapeutic service as appropriate, within the operation of the visitor attraction. To ensure the safety and welfare of service users and support workers
Responsible for:	People: - no direct reports but the postholder may provide day to day supervision to: Gardener, Volunteers, Service Users, Visitors Finance: Nil Other physical resources: Mower, brush chipper, Butterfly Tunnel and specialist equipment contained.

Main Duties and Responsibilities:

(This list is intended to define the main duties and responsibilities that are required to be undertaken by the post holder and is not a comprehensive list of all duties that may be required from time to time)

1. To be responsible for the day-to-day management and upkeep of the Discovery Garden, Wildlife Garden, Propagation Tunnel and seasonal Butterfly Tunnel in order to create a safe, interesting and friendly environment for both visitors and service users.
2. To provide support and training for service users who opt to, or who are assigned to, work in the Discovery Garden.
3. To manage and work with group volunteers and seasonal workers who may from time to time assist in the management and development of the Garden.
4. To have responsibility for the complete operation involved in running the seasonal Butterfly Tunnel, including planting, infrastructure, equipment, livestock and record keeping.
5. To engage with visitors, and in particular with children, to help enhance their understanding of the Garden, the environment in general and provide both planned and ad-hoc activities and educational sessions particularly to visiting school groups.

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6. To continually devise and explore ways to develop the Discovery Garden to ensure its key aims, and the objectives of the RBC are met and expanded as appropriate.
7. To work flexibly, assisting across all other aspects of the Farm attraction as required and appropriate.

Additional Information



Driving:

There is a requirement for the post holder to drive in order to fulfill the requirements of the role. This may involve driving a COT car, Tractor, Quad Bike, Van, Trailer and other ancillary equipment. Driving license details will be required and reviewed on an annual basis.

Variation to Usual Working Hours:

There is no requirement for the post holder to participate in an 'on-call' rota. However, they may occasionally be required to work outside of their usual working pattern/hours in order to attend to animal welfare needs, external meetings, supplies/deliveries, training or external events and open days.

Display Screen Equipment Usage:

Post holders are occasionally required to work with display screen equipment (VDU, computer workstations, laptops, touch screens etc.) as part of their normal working day.

Lone Working:

There is a requirement for the post holders to lone work during the course of the working day.

Night Workers:

Post holders are not regularly required to work between the hours of 11pm and 6am for at least 3 hours as part of their normal rostered duties.

First Aid:

There is a requirement for the post holder to be a qualified first aider and appropriate training will be offered and maintained.

Physical Effort:

- Frequent (daily) high physical effort is required for this role throughout the day.
- Frequent exposure to repetitive movements such as lifting, bending, reaching, crouching, walking, carrying, standing, kneeling, loading/unloading, moving equipment/stock, working in restricted spaces and outdoors.
- Occasional driving and travelling required.

Mental Effort:

- Frequent periods of concentration are required when dealing with customers, service users, interpreting information, communicating, record keeping and administration tasks.

Emotional Effort:

- Maintaining a positive attitude when dealing with stressful or emotional situations.

Person Specification



Job Title:	Discovery Gardener		
Department:	Rare Breeds Centre		
Reports To:	Farm & Attraction Manager		
Specification Headings	Essential	Desirable	How to Assess
Experience: (Duration, type & level of experience necessary)	At least 5 years' experience, covering a broad range of plant species and appropriate horticultural techniques, including some tropical plant species. Entomological experience/interests	Experience of training/supporting adults with learning disability. Previous experience of work within a tourist attraction.	Application Form Interview References
Qualifications: (Number, type, level of qualifications. Equivalent experience, if appropriate)		A formal Horticultural qualification. Knapsack sprayer certificate First Aid cert.	Application Form Proof of award
Skills, Knowledge & Aptitude:	Excellent plant knowledge across a broad range of species.	Customer service experience Butterfly species and specialist care. Specialist plant propagation and care. Some knowledge of supporting, supervising and training adults with learning disabilities all of whom have differing abilities and needs.	Application Form Interview Relevant Certificates
Personal Qualities and Behaviours:	Good people skills Excellent organisation skills Friendly & approachable Good communicator Patient Calm under pressure		Interview References
Other Requirements: (factors which are ideally required for an individual to carry out the full duties of the job)	Ability to be flexible in hours, including weekends. Required to drive own vehicle, COT manual car, quad bike & transit van. Initial and ongoing clear criminal records check (obtained by the Trust initially upon offer). Able to demonstrate compassion and empathy for the people we support.		Interview Appropriate documentation